



Application to Incorporate a Society

Name **The Sanctuary Residents Association Incorporated**

- The society's name must end with the word Incorporated
- The name cannot be the same as any other society, company or organisation - check existing society and company names for free by doing a Register Search online at www.societies.govt.nz and www.companies.govt.nz

Address for Registered Office
This address must be a physical address
e.g. 6 Anywhere Street,
Somewhereville

Address:
**72 Cames Road
Wellsford**

Email Address for
Communication The Registrar
may contact the society by
email. This email address will not be publicly available.

Address for Communication
Postal Address (e.g. P O Box) to
which Communications from
the Registrar may be sent.

Address:
**72 Cames Road
RD5
Wellsford**

Contact Person Details
(optional)

This will allow the Registrar to
have a direct contact person
for your society. The email address will not be publicly available.

Name: **Megan Bennett** Position Held: **Secretary**
Address: **72 Cames Road
Wellsford**

The society's annual general meeting will usually be held in _____ August
(month)

Checklist before filing:

- Have you checked that the society's name is available by conducting a Register Search at www.societies.govt.nz?
- Has the application form been signed by 15 members of the society?
- Have all the signatures been witnessed by someone who isn't one of the 15 members signing the form?
- Is a copy of the society's endorsed rules attached to the application?

Is the fee of \$100.00 included? (Cheques should be made payable to Ministry of Economic Development)

Has an officer of the society or a solicitor completed the attached certification?

Your
Details

Name and Postal Address:
**Chapman Tripp
Level 35
23-29 Albert Street
Auckland
Attn: Matthew Carroll**

Contact Other Details

NPC# 09

1 8 2008

Post To Incorporated Societies Register
Companies Office
Private Bag 92061
Victoria Street West, Auckland 1 142

Freephone 0508 SOCIETIES (0508 762 438) | Website www.societies.govt.nz | Email info@societies.govt.nz



The Incorporated Societies Act 1908 (Sections 7 and 21)
This form is available online at www.societies.govt.nz

Incorporated Society

www.societies.govt.nz
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Application to Incorporate - Certificate

The Sanctuary Residents Association Incorporated

Society's Name

I certify that the rules that are endorsed with this application have been approved by a majority of the members of the society.

Name

Matthew Joseph Carroll

Position

Solicitor

Signature

Date

15 August 2008

The certificate must be completed by an officer of or solicitor for the society who should also sign the first page of the rules that are being submitted.

Note: Section 6 of the Incorporated Societies Act 1908 requires a society's rules to include the following:

- The name of the society (ending with the word Incorporated)
- The objects for which the society is established
- How people become members of the society and cease being members of the society
- How meetings of the society will be called and held and how voting will take place
- How officers of the society will be appointed
- Control and use of the common seal
- How the society's funds will be controlled and invested
- The powers (if any) that the society has to borrow money
- How any property of the society will be distributed in the event of the society being wound up
- How the rules of the society can be altered.

Your Contact Details

Name and Postal Address:

Chapman Tripp
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Attn: Matthew Carroll

Other Details

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The Sanctuary Residents
Association Incorporated
Rules

